

Project & Presentation Development Room

There has been a growing need for a space equipped with audio-visual equipment in which students can rehearse presentations or develop group projects for their classes. The UGA Libraries, the Center for Teaching & Learning, and Campus Reservations have partnered to offer this service to students. When not in use by scheduled classes, room 205 in the Student Learning Center may be reserved by individual or groups of students for this purpose.

Policies & Procedures

- < This room is intended for the development and practice of academic class presentations. Failure to use the room for its intended purpose may result in the cancellation of your reservation and/or the charge of a usage fee for the use of the equipment. The person who completes the reservation request form assumes responsibility for assuring the appropriate use of the room and equipment.
- < The room may be reserved with Campus Reservations up to 4 weeks in advance. Walk-in requests are discouraged.
- < Reservations may be scheduled for 2 hour time slots, limited to a total of 4 hours per calendar week (Sunday - Saturday). Groups or individuals may continue to use the room if another group does not have the room reserved afterwards.
- < Please cancel your reservation with Campus Reservations if you do not need to use the room. This will allow other students to use it. Failing to cancel a reservation may result in your inability to reserve the room in the future.
- < The Center for Teaching & Learning will schedule a technician to provide access to and instruction on the use of the audio-visual equipment. Because the technician will meet you in the room at the time of your reservation, please be prompt in arriving to use the room.